

MINUTES
INNER WEST AREA PANEL MEETING
4.00pm AT WESTFIELD CHAMBERS
MONDAY 10th JUNE 2013

Attendees:

Area Panel Members:	Hugh Morgan Pugh (Chair)	HMP
	Jenny Holt	JH
	Andy Liptrot	AL
	Harry Shield	HS
	Councillor N Taggart	NT

Officers:

Akbar Khan	Area Performance Manager	AK
Marie Pierre Dupont		MPD
Rukhsana Mahmood		RM

Tracey Thorpe: Minutes

1.0 Apologies: Apologies were received from Deanne Hodgson, Jean Paxton. Councillor McKenna.

Action

2.0 Area Panel Bidding Process (MDP)

Marie Pierre Dupont attended the meeting to give training on the area panel bidding process. The panel members looked at different aspects on the bidding process, with regards to what should be submitted as a bid and what is not allowed. Marie also worked through a variety of case studies with the panel members.

Area panel members thanked Marie for the training and advice Marie had given to them.

2.1 Election of Vice Chair

The current Vice Chair duties have been carried out by Andy Liptrot, a vote was carried forward at tonight's meeting and Harry Shields will now be the new Vice Chair of the Inner West Area panel.

3.0 Minutes of the Meeting Held on 29th April 2013 and Matters Arising.

There are no outstanding matters and the minutes were recorded as a true and accurate record.

4.0 Customer Involvement

4.1 Area Panel Bids

APBid 15 Church Hill Green and Gardens. £20,990.99 Rejected.

The bid is to provide metal fencing 1 meter high in black around the Church Hill estate, due to the fencing that is in situ at the moment being in a very bad state of disrepair. There are nails sticking out of the fence and pieces missing all around the estate, which causes it to look very untidy and not very welcoming. Due to the fencing being at such a low level it encourages youths to sit on the fence and hang about outside elderly residents' homes.

AK stated that although the concept of the bid is a good idea, the report is not indicating any police figures of high crime in this area. AK stated that he has dealt with this area for several years and has no cause for concern.

AL proposed that the maintenance and repair of the fencing could be carried out by WNWHL. AK stated that he is meeting with members of the Church Hill Green Residents Association on Tuesday and will look into if this could be done as a capital project.

The panel also thought that the proposed cost of £20,990.99 was a very high amount to be spending on fencing and, considering the budget at present, a vote was carried out to reject the bid.

APBid 16 Coal Hill Lane Adjacent to Coal Hill Drive LS13. £3,211.29. Approved.

The bid is to provide a display case for the local residents group where the residents can advertise up and coming events for WNWHL, and a way of keeping the community up to date with changes.

AK reported that there is a similar notice board on the Moorside and Broadlea estate. It is a quality notice board and does not get vandalised. Hopefully displaying events will encourage more people to join Tenant and Residents groups.

The bid was approved by the panel.

4.2 Update on previous bids (AK)

Armley Fun Day £1,450.00 Approved.

This bid was submitted by the Committee of the Armley Fun day previously in April. At the Inner West Area Panel meeting in April the panel requested that this bid should also be presented to the Outer West Area panel as members of the public will visit the fun day that also live in the Outer West Area. The Inner West panel would be looking for £500.00 towards the funding of this event from Outer West.

The bid was presented to the Outer West panel in June, the Outer West panel members felt that that this bid did not benefit tenants and are not prepared to part-fund the day. The panel also felt with budgets being tighter this year they will need their funding to support the Outer West bids that will come to the panel in the future months.

A vote was carried out and the decision was not to approve any funding from Outer West.

The Inner West panel agreed to approve the bid and will be paying for all of the funding.

4.3 Community Engagement and Inclusion Team Report.

RM reported on the CE& I Team update currently there is one diverse community fund bid from Ganners Rise.

The bid was to hold an over 60's talent event and competition which will be targeted at the diverse communities of Bramley.

The aim of the fun day is to bring the community together through this event and also to raise the awareness of diabetes, by providing a speaker and information at the event

Involving Diverse Tenants: the forums are run twice a year for each of the top 6 languages other than English requested by our customers.

These are Arabic, Farsi, Kurdish, Polish, Tigrinya and Urdu. The take up at these forums has been low; the Diversity Project Officer will be attending local groups within the local areas that represent these forums.

RM is aware there is an international group at the Fairfield Centre and is organising a day where members from diverse tenants groups and women's groups will be able to get together and share information.

RM will also be requesting that an observer should come along from diversity funding.

RM will be holding a meeting with a Polish group of people on Tuesday evening, HMP pointed out that at the Armley Fun day RM could hold a stall there.

Councillor Taggart stated that he would like to see a project carried out in the Broadlea area of Bramley, such as holding a community event/fun day; showing international food from different countries.

Invitations could be sent to the local police and schools to come along and support the day. RM and AK are to arrange an event to take place.

RM/AK

If anyone has any suggestion of particular groups in your area please can you pass on the details to the Diversity Project Officer.

Tenant Scrutiny

The Tenant Scrutiny Executive have received an Action Plan from the Repairs and Maintenance Team outlining their response to their report on Property Security and their proposals for implementing the recommendations

Copies of the report and Action Plan will be available on the WNWHL web site or on request from the Community Engagement & Inclusion team once the Action Plan is agreed.

In June the Tenant Scrutiny Executive will be meeting with representatives of the Board of WNWHL to agree the future topics for Scrutiny. This will be done using customer satisfaction levels and performance information.

Membership of the Tenant Scrutiny Executive has increased to 9 following a further round of recruitment. A decision on recruitment for November 2013 has yet to be made in light of the ALMO Review.

Further reports will continue to be brought to the Area Panel as scrutiny progresses.

Tenant and Resident Associations

There are currently seven active and recognised Tenants & Residents Associations representing residents in the Inner West area. They are: Ashlea Court, Burnsall Court, Burnsall Croft, Coal Hill, Moorside, New Wortley and Theaker Lane.

Working with WNWHL and other service providers these Associations play a vital role in the community. Coal Hill Residents Association, for example, has been very active in the last year. They have held regular public meetings to address problems with repairs and other services; improved the environment using Jubilee funds they were granted and had extra grit bins provided for winter following a successful Area Panel Bid.

RM circulated a draft programme of the Community Involvement Week - Activities that will run from the 8th to 13th July 2013

Last year the programme had gone very well with staff and customers taking part in events. If anyone would like to be involved in any of the programmes for this year, can they please contact Lee Wright in the Customer Involvement team who is leading on the programme of events

5.0 Local Performance Framework Update (AK)

AK informed the panel that on the performance sheet the service standards number have been missed off the summary reports. TT to inform Mary Kerr at ABCL that we need to have this on.

AK reported that staffing had now improved and that on the next performance report during May/June, there should be an improvement with the results going to green rather than staying in the red.

Estate gradings are in excellence, Mistress lane has been cleaned up. At the next area panel a bid should be coming forward for a bin area, to stop bags of refuse being left at the side of the road.

JH reported that at No 20 Broadlea Road, the fencing has been pulled out and the refuse from the black bin has spilled out. AK will arrange for a visit to be carried out.

The STAR survey is now out the two areas that have come out as having the lowest levels of satisfaction are Armley and Kirkstall. Glen Plews the Area Performance Manager for Inner North West and AK are drawing up an action plan, looking at the Neighbourhood Action plan areas such as the Gilpins and the Aviary's have brought the scoring down. There have been some positives with graffiti being removed straightaway.

6.0 Any other Business

AK reported on the Good Neighbour Letting policy. This has been piloted in the Hawkswood area. The pilot has now been extended to cover the four high rise blocks in New Wortley and will be evaluated after 3 months. Anyone applying to live in the area had to go through a point-scoring exercise and a police check.

The Out of Hours pilot has been extended for a further 9 months and recruitment of officers should be completed by the end of July.

7.0 Date and Time of Next Meeting

Monday 12th August 2013 4.00.pm Westfield Chambers.

TT

